

**SHADE TREE REGULAR MEETING MINUTES**  
**JUNE 5, 2018**

Meeting Called to Order: 7:00 p.m.

Members in Attendance: K. Halpin, S. McDonald, G. Pohorely  
Absent: S. Marr

**MINUTES:**

**Regular Meeting**

The Washington Borough Shade Tree Commission Meeting was called to order and the “Open Public Meetings Act” read into the Record. The meeting was duly advertised and posted on the Bulletin Board for Tuesday, June 5, 2018. A Motion was made by G. Pohorely and seconded by S. McDonald that the minutes be approved for the meeting of May 8, 2018.

Ayes: 3, Nays: 0  
Motion Carried

**COMMUNICATIONS:**

1. Arbor Day Newsletter: May/June 2018 - This information will be filed for future reference.
2. Letter of Appreciation for CCIP Tree - Elisabeth & Rob Davidson expressed their gratitude for the newly planted Scholar Tree. They were pleased to be one of the recipients of the Community Stewardship Incentive Program Grant trees.

**OLD BUSINESS:**

1. CSIP Grant - G. Pohorely reported Brian McDonald will be inspecting the newly planted trees on June 15<sup>th</sup>. K. Halpin will accompany Mr. McDonald throughout the inspection. Some of the trees planted at the Borough Park are not 2 ½” caliber. K. Halpin noted that they were ornamental trees and that should not be an issue during the inspection. There may be enough remaining grant funds to purchase an additional tree. K. Halpin suggested 92 Carlton Ave. as a potential planting location. This will be discussed further at the September Shade Tree meeting.
2. Community Forestry Management Plan - K. Halpin will contact Consulting Arborist, Paul Cowie before the September Shade Tree meeting. Mr. Cowie will meet with the Commission to discuss further aspects of the Community Forestry Management Plan update.
3. Maintenance Quotes – The Commission unanimously agreed to hold off on selecting a maintenance proposal, since there were an insufficient number of quotes to review. This topic will be revisited at a later date.

### **NEW BUSINESS:**

1. 134 Sunrise Terrace- Property Owner (Lauren Vasko) reported (2) unhealthy trees. S. Marr visited the location and recommended that the Norway Maple be removed. This property will be placed on the Shade Tree's maintenance list for evaluation. A letter will be sent to the homeowner.
2. 44 Lambert St.- Homeowner (Michele Altmann) requested to have a tree removed in order to install a walkway along her driveway. S. McDonald visited the area and reported that it was a healthy tree and probably too big to safely move. Mr. & Mrs. Altmann are willing to replace the tree in a right-of-way area after the walkway is done. The Commission agreed to this request, providing that a professional tree service is hired by the homeowner and the replacement must be 2 ½" caliber. A list of street trees will be provided for them to help with their selection.
3. 133 West Washington Ave. - Homeowner (Melanie Logan) requested a tree be trimmed in the right-of-way area. There appears to be branches extending towards the house. The DOT local office was notified, since this location is along Route 57. Their office agreed to trim the lower branches but not the ones extending through overhead wires. Any future trimming would be the Shade Tree Commission's responsibility.
4. 118 Wayne Street - Homeowner (Jeff Gulick) requested a declining tree be removed from the right-of-way. G. Pohorely visited the location and noted that the tree is sparse and appears to be unhealthy. This location will be added to the Shade Tree's maintenance list for removal. A letter will be sent to the homeowner.
5. Maintenance List – There are some locations that need to be added to the Shade Tree maintenance list. K. Halpin reported that 345 Belvidere Avenue has two stumps to be removed. There are three declining trees at the Borough Park near the pavilion and Route 31. K. Halpin also will address a reoccurring issue with the Borough Manager regarding replacement trees at 17 Lambert Street. There may be possible soil contamination that is affecting two deteriorating trees.

### **ADJOURNMENT:**

Hearing no further business before the Commission, it was moved by S. McDonald and seconded by G. Pohorely that the meeting be adjourned at 8:15 p.m.

Ayes: 3, Nays: 0  
Motion Carried

Respectfully submitted,

Susan Fleming